

INTEGRATION AGREEMENT

What is integration agreement?

It is the document the non – Community citizen (over the age of 16 years) signs at the Prefecture or Police Headquarters on their first entry to Italy, when they request for a residence permit of a 1 year duration.

The agreement aims to facilitate their integration and provides for the learning of the fundamental principles of the Italian Constitution and study of the Italian language.

The Prefecture would verify the credit that matured in the first two years for those entering Italy for the following motives:

- work
- study
- elective residence
- religious motive

For detail information

www.immigrazione.regione.toscana.it > Area tematica > Accordo di integrazione

ITALIAN LANGUAGE TEST

Who should take the Italian language test?

Whoever possesses a residence permit for at least 5 years and wants to apply for the EC long-term residence permit.

Who should not do the test?

Minors of 14 years; people affected by serious impediments to linguistic capacity to learning linked to age, diseases or handicaps; one who has obtained a secondary school certificate of first and second grades or studies at the university or is doing a master or doctorate degree; anyone who has attended Italian language courses at Permanent Territorial Centers and in possession of a certificate of understanding of the Italian language (level A2 or higher); university readers, university professors, interpreters and officially accredited journalists.

How to apply?

Exclusively online through electronic application to the Ministry of Interior: <http://testitaliano.interno.it>

Where to do the test?

The Prefecture would send a communication within 60 days of the application, indicating the time and place where the Italian language test would be held. Persons who fail to turn up for the test without justification or fail the test must wait for 90 days before re-applying again.

For detail information

www.immigrazione.regione.toscana.it > Area tematica > Test di Italiano for UE long-term residence permit

UNIFIED DESK FOR IMMIGRATION

The Unified Desk for Immigration is in each Prefecture and treats the following:

- reunion with family members
- entry to Italy for work
- conversion of residence permit from study to work
- integration agreement
- the Italian language test

Applications can be presented in the following ways:

- **Online:** Electronic forwarding service for applications to the Ministry of the Interior: www.interno.it > immigrazione > Sportello Unico per l'Immigrazione
- **Sportelli immigrati** (see entry "Contacts")

CONTACTS

Unified Desk For Immigration

Via Antonio Giacomini, 8 - 50132 Firenze
Tel. 055 2783643 Monday, Tuesday, Wednesday, and Thursday
form 09.00am – 12.00pm
e-mail: immigrazione.pref_firenze@interno.it
certified email: immigrazione.preffi@pec.interno.it

Police Headquarters

Via della Fortezza,17-50129 Firenze (FI)
e-mail: immigrazione.fi@poliziadistato.it
certified email: immig.quest.fi@pecps.poliziadistato.it

Immigrants desk

To fill and forward your applications through the online service to the Ministry of Interior, assistance can be obtained at the Immigration Services of the Municipality, Trade Unions or Associations.

A list is available at the PaeSI site:

www.immigrazione.regione.toscana.it > "Punti informativi per cittadini stranieri"

USEFUL LINKS

www.interno.gov.it
www.prefettura.it/firenze
www.immigrazione.regione.toscana.it

Progetto cofinanziato da



Ministero dell'Interno
PREFETTURA
DI FIRENZE



MINISTERO
DELL'INTERNO

Fondo Europeo Integrazione per i cittadini dei Paesi terzi 2007-2013

Progetto InfoMedia Informazione e Mediazione

Progetto FEI n.106581 - 2013 - Azione 9 - UTG Capacity Building



UNIFIED DESK FOR IMMIGRATION



AUTHORIZATION FOR FAMILY REUNION

Who may apply for it?

Those living regularly in Italy, work and have a home may apply for family reunion with members of their families.

What are the requirements the applicant must have?

- **Income:** equal to at least the sum of the annual social allowance, raised by half for each member to be joined (for instance, in 2015, € 8,746,14 is required for a reunion with one member, and € 11,661,52 for two family members, etc.)
- **Accommodation:** when the application is presented, the applicant needs to demonstrate the availability of an accommodation by means of a lease contract and the certificate of conformity issued by the Municipality

Who are members of the family resident abroad eligible for family reunion?

- **Spouse** not legally separated and over 18 years old
- **Children - minors**, of spouse, or born out of wedlock, unmarried (the other parent must give consent)
- **Adult children** being catered for only if they can't provide for themselves because of serious health reasons (total invalidity)
- **Parents being catered for:**
 - **Up to 65 years**: if they do not have other children in the Country of origin or provenience and are completely dependent on the child in Italy (they must not have any income at all)
 - **Over 65 years**: if the other children have no means of providing for their maintenance for serious health reasons that are ascertained by the Italian Embassy in the Country.

What should the family member do after entering Italy?

Within 8 days of arrival in Italy contact must be made with the Unified Immigration Desk to obtain an appointment for a resident permit for the family member.

What to do after obtaining an appointment at the Unified Immigration Desk?

Go to the following offices:

- **Italian Post:** send the application for the residence permit
- **Municipality of residence:** apply to register in the Civil Registrar
- **Azienda ASL (local sanitary district):** apply to register in the National Health Service
- **Police Headquarters:** show up on day of appointment for finger prints and again to retrieve the residence permit

For detail information

www.immigrazione.regione.toscana.it > Area tematica > Ricongiungimento familiare

ENTRY TO ITALY FOR DEPENDENT WORK

What is the procedure?

A work permit visa is needed. To obtain a visa an Italian or foreigner, regularly resident in Italy, has to be willing in hiring the foreign worker resident abroad.

What should the employer do?

- Wait for the "decree on quotas for seasonal workers" that establishes the maximum number of foreign non- EU workers allowed to work annually in Italy.
- Apply for authorization for work entirely through the electronic forwarding service for application to the Ministry of the Interior: <https://nullaostalavoro.interno.it>
- Wait for the call-up and show up at the Unified Desk for Immigration in the Prefecture to submit documents and retrieve the authorization for the worker abroad.

What should the worker do?

- **After receiving the authorization from the employer;** request for an entry visa at the Embassy or Consulate in his Country.
- **Within 8 days of arrival in Italy:** contact the Unified Immigration Desk to obtain an appointment to request for a resident permit.

What should the worker do after being to the Unified Immigration Desk?

Go to the following offices:

- **Italian Post:** send the application for the residence permit.
- **Municipality of residence:** request to register in the Civil Registrar
- **Azienda ASL:** (local sanitary district) request to register in the National Health Service
- **Police Headquarters:** show up on day of appointment for finger prints and again to retrieve residence permit

For detail information

www.immigrazione.regione.toscana.it > Area tematica > Lavoro Subordinato

CONVERSION OF RESIDENCE PERMIT FROM STUDY TO DEPENDENT WORK OR SELF EMPLOYMENT

Who can convert residence permit from study to work?

Those in possession of a valid residence permit for studies and have an employer willing to employ them or intending to undertake a self-employed activity.

How is it done?

Wait for the "decree on quotas for seasonal workers" which establishes the maximum number of non- EU foreigners admitted annually and convert residence permit from study to work.

Note: If the student attains the age of 18 in Italy, or obtains a degree or a post-graduate degree in Italy the conversion can be requested **at any time of the year.**

What should the student do?

- Request for the conversion of the resident permit from study to work exclusively electronically by application to the Ministry of the Interior: <https://nullaostalavoro.interno.it>
- Wait for the call-up and go to the Unified Desk for Immigration in the Prefecture, to submit documents and retrieve authorization for the conversion.

What should the student do after being to the Unified Desk for Immigration?

Go to following students:

- **Italian Post:** send the application for the residence permit
- **Municipality of residence:** register in the Civil Registrar
- **Azienda ASL (Local Sanitary District):** register in the National Health Service
- **Police Headquarters:** show up on the day of the appointment for finger prints and again to retrieve the residence permit

For detail information

www.immigrazione.regione.toscana.it > Area tematica > Studio